



Request for City Council Committee Action From the Departments of Convention Center and Procurement

Date: October 15th, 2013
To: Honorable Betsy Hodges, Chair Ways & Means Committee

Subject: **Approval of Official Publication No. 7853 Bids for Convention Center Fire Alarm (Life Safety), Security Systems System Testing, Inspection, Repair and Maintenance and Modifications**

Recommendation:

Acceptance of the single bid of Siemens Industry, Inc., for an estimated annual expenditure of \$145,000.00 to furnish and deliver Fire Alarm (Life Safety), Security Systems System Testing, Inspection, Repair and Maintenance and Modifications for the Minneapolis Convention Center through December 31st, 2017, as follows:

	Item	Description	Unit Price
Labor Rates	Straight Time	Scheduled weekly scope: standard test/inspection/preventative maintenance day, service calls, hardware installations, software additions, upgrades and updates: Mon – Fri 8:00am to 5:00pm	\$115.00/hour
	Premium Rate	Scheduled weekly scope: standard test/inspection/preventative maintenance day, service calls, hardware installations, software additions, upgrades and updates: Weekday evening Mon - Thurs 5:01pm to 7:59am and 5:01pm to Midnight on Fri. Weekend is 12:01am Sat to 7:59am Mon.	\$172.50/hour
	Holiday Rate	Holidays that will be recognized New Year's Day, Thanksgiving Day, Memorial Day, Christmas Day, Independence Day and Labor Day.	\$230.00/hour
	Min. Hours	Minimum Hours Per Call (for additional work)	2 hours
	Emergencies	Service calls that require same day <i>on-site</i> repair and troubleshooting that is outside of the standard test/inspection/preventative maintenance day. Four hour response requirement.	\$172.50/hour
	Equipment	Equipment Pricing (equipment cost + percentage mark-up)	25%

Please refer to the enclosed staff memo for additional information

Terms are net-30 days

F.O.B.: Destination

Further recommend proper Officers be authorized and directed to execute a contract for this service, all in accordance with our specifications.

This has been approved by the Civil Rights Department.

Prepared by: Gary Warnberg

Director Purchasing

Approved by: Jeff Johnson

Executive Director, Convention Center

Financial Impact (Check those that apply)

☐ No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

☐ Action requires an appropriation increase to the Capital Budget

☐ Action requires an appropriation increase to the Operating Budget

☐ Action provides increased revenue for appropriation increase

☐ Action requires use of contingency or reserves

☒ Other financial impact (Explain): Action is within Budget

☐ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Tabulation of one (1) bid received on Official Publication No. 7853 for Convention Center Fire Alarm (Life Safety), Security Systems System Testing, Inspection, Repair and Maintenance and Modifications

Attachments - Staff Recommendation
Tabulation Sheet

cc: M. Travis
K. Francois